



# Pennsylvania Institute of Technology

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## Guidelines for Candidate taking TEAS® Test

1. **TEAS® are an on-line proctored computer exam – 4 ½ hours. All testers must create an ATI account prior to taking the test. You can create an account at [www.atitesting.com](http://www.atitesting.com) by clicking on CREATE NEW ACCOUNT and following the screen prompts. You need to select that you will be taking your testing at Pennsylvania Institute of Technology. You will be asked to create an ID & password. You must bring this ID & password with you the day you test.**
  - If you arrive without your ATI ID & password you will not be permitted to stay for testing.
2. **You need to arrive:**
  - @ 7:45am on Saturday, \_\_\_\_\_
  - @ 4:15pm on Wednesday, \_\_\_\_\_

Photo ID is required to sit for testing. The proctor will meet you on the “porch” (located outside of Admissions). Testing begins promptly at scheduled time. Late arrivals **will not** be admitted into testing area. **TESTING FEE IS NON-REFUNDABLE.**

- If you are unable to make your scheduled testing date, **72 hours notice** is required for you to cancel and reschedule. **Failure to do so will require that you pay the testing fee again.** You must contact the Practical Nursing Program @ 610-892-1568, the rescheduled date & time will depend upon availability.
3. No cell phones, calculators, or electronic devices of any kind are allowed.
  4. Family, friends, & children are not permitted in the testing area.
  5. Copy of results will be available at end of testing. Proctor is not permitted to interpret results. A letter will be sent by the Practical Nursing Program notifying you if you passed/failed the exam. “Passing” the TEAS® **does not** guarantee admission into the Practical Nursing Program. The letter will give you instructions on how to proceed.