

## Why Choose P.I.T. for your Medical Billing & Coding Education?

✓ **Earn Industry Certifications**

✓ **Intimate Learning  
Environment and Family  
Atmosphere**

✓ **Parallel Learning**

✓ **Learn at Your Own Pace  
with eLearning at P.I.T.**

✓ **Free Tutoring**

✓ **Experienced Instructors**

# Certificate Medical Billing & Coding

## The behind-the-scenes **ENGINE** of the Allied Health Field

*In under a year, you can earn the skill and knowledge needed to  
be successful as a Medical Billing & Coding Specialist!*

### What is Medical Billing & Coding?

The Medical Billing & Coding Department is the backbone of every doctor's office. Physicians and Medical Billing & Coding Specialists use a set of specific codes that correspond with patients' diagnoses and procedures. Using these codes, medical billers are able to charge patients and their insurance companies for services. Physicians need support staffs that understand how crucial these skills are to the office's success.

### What kind of career can I expect?

Medical Billing & Coding professionals generally work in the following settings:

- Doctors' offices (medical, dental, orthodontic, physical therapy, etc.)
- Hospitals
- Insurance companies
- Multi-doctor practices
- Surgical centers
- Urgent care clinics
- Pharmacies



### Where can I go after a Medical Billing & Coding Certification?

Every credit earned in the Medical Billing & Coding program counts towards earning an associate degree in Allied Health at P.I.T. You can start working in your field right after graduation or you can continue with classes in Allied Health to earn your degree. P.I.T. will prepare you for the next step that's right for YOU!

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**Pennsylvania Institute of Technology**

800 Manchester Avenue, Media, PA 19063 | 610-892-1500 | PIT.EDU

# MEDICAL BILLING & CODING (MBC) WITH INTERNSHIP

## *Career Certificate*

### *Recommended Course Sequence*

Code	Course (Credits)
MBC 108	Introduction to Medical Billing & Coding (3)
MBC 117	Medical Office Administration (3)
MBC 135	Professional Development and Medical Terminology (3)
MBC 116	Human Body Systems (3)
MBC 208*	ICD-10 Coding and Practicum (3)
MBC 211*	Health Insurance Claims and Medical Software (3)
MBC 209*	CPT-4 Coding and Practicum (3)
MBC 215*	Problem Solving in Billing & Coding (3)
MBC 222*	Medical Billing & Coding Internship (6)

PROGRAM TOTAL: 30

\*Prerequisite coursework is required.

NOTE: Additional course(s) may be required based on the results of a placement test.

## Course Highlights

### **MBC 209-CPT-4 Coding and Practicum**

This course introduces the Current Procedural Terminology (CPT-4) coding system used to identify medical care and services provided by physicians and other health care facilities. Students are introduced to compliance and reimbursement issues related to HCFA Healthcare Common Procedural Coding System (HCPCS).

### **MBC 208-ICD-10 Coding and Practicum**

Students are introduced to the International Classification of Disease—Clinical Modification (9th revision). This system provides codes to classify diseases, symptoms, abnormal findings, complaints, and external causes of injury or disease. Students acquire the skills and knowledge required to review medical records.

### **MBC 224—Advanced Medical Billing & Coding Internship**

Students engage in the practical application of all skills learned in the classroom and the laboratory to a simulated coding and billing environment using the Capstone Simulation for Coding and e-Medsys Software. The second half of the course focuses on reviewing high yield topics and questions most likely encountered.

## TUITION INFORMATION

### Number of Terms in Program

Traditional – 4 Terms

### Academic or Certification Achievement

Career Certificate for transfer to P.I.T's Allied Health—Medical Billing & Coding program or for

employment

### Tuition and Fees for Associate Degree Programs

- Tuition: \$380 per credit hour, plus tech fees
- Graduation Fee: \$100
- Excludes books and supplies