

# PENNSYLVANIA INSTITUTE OF TECHNOLOGY PHYSICAL THERAPIST ASSISTANT PROGRAM ADMISSIONS PACKET



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Revised: 10/4/2020

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\*This handbook is an addendum to Pennsylvania Institute of Technology *Catalog of Courses* and its *Student Handbook* and applies only to the Physical Therapist Assistant (PTA) Program and its students. Policies that are addressed in the *College Catalog of Courses* and the *Student Handbook* apply to the PTA Program and its students.

**A.S. Physical Therapist Assistant Program  
Admissions Packet**

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**Pennsylvania  
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**Physical Therapist Assistant Program  
Admissions Application**

Name:

Address:

Phone Number:

Email Address:

Have you previously applied to the PTA Program at PIT? YES \_\_\_\_\_ NO \_\_\_\_\_ If YES, when? \_\_\_\_\_

In order to sit for your National Physical Therapist Assistant Exam, a Criminal History Records Check (CHRC) is a mandatory requirement from the state police or other state agency for every state in which you have lived, worked, or completed professional training/studies for the past five (5) years. Is there anything in your background that may prevent you from sitting for your exam? YES \_\_\_\_\_ NO \_\_\_\_\_

I am applying for admission to the Physical Therapist Assistant Program at the Pennsylvania Institute of Technology and have received a copy of the Admissions Requirements. I have read and understand what is required of me to be considered for admission into the Physical Therapist Assistant Program.

Signature \_\_\_\_\_ Date \_\_\_\_\_

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**For Internal Use Only:**

Student has completed and submitted the following information/documents:

- ☐ P.I.T. College Enrollment Application
- ☐ U.S. Citizen, Permanent Resident or Eligible Non-Citizen
- ☐ Completion of first 3 terms of the Health Science program at P.I.T. OR submit transcripts that satisfy all required coursework
- ☐ Receive a final grade of C+ or better in BIO135 and BIO136: Anatomy & Physiology I & II and BIO145: Introduction to Physical Therapy Kinesiology
- ☐ Completion of MOT115: Health Care in a Transcultural Environment
- ☐ Submitted Letter of Intent
- ☐ Submitted 2 Evaluator Reference Letters
- ☐ Submitted signed copy of the *Minimum PTA Admission Requirements Declaration Form*

# **PENNSYLVANIA INSTITUTE OF TECHNOLOGY**

## **PHYSICAL THERAPIST ASSISTANT PROGRAM OVERVIEW**

### **MISSION**

The mission of the PIT Physical Therapist Assistant Program is to graduate well-prepared, professional and responsible entry-level clinicians. The Program provides physical therapy education that is evidence-based. Students are provided with classroom and clinical instruction using relative and current practices. The PTA Program faculty cares about the success of its students, and encourages them to remain life-long learners as they make an immediate impact on the surrounding community and continue to make meaningful contributions to the profession and to society.

### **VISION**

The Pennsylvania Institute of Technology Physical Therapist Assistant Program will develop and produce the region's most mature, successful, professional, and skillful entry-level Physical Therapist Assistants who will provide exceptional patient care.

### **PROGRAM PHILOSOPHY**

The underlying philosophy of the PTA Program is to ensure adherence to the criteria and performance expectations outlined in detail in *A Normative Model of Physical Therapist Education* published by the Commission on Accreditation in Physical Therapy Education (CAPTE). Complying with these criteria and performance expectations ensures that students will receive a solid foundation in the skills to be successful Physical Therapist Assistants under the supervision of Physical Therapists.

The PTA program integrates general education courses and professional course work throughout the curriculum. Students build upon the knowledge and skills acquired in basis courses as they advance through the curriculum. Further, many non-laboratory courses in the PTA Program incorporate both didactic and "hands-on" learning experiences enabling students with different learning styles to acquire the appropriate knowledge.

Graduation from a physical therapist assistant education program accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE), 1111 North Fairfax Street, Alexandria, VA 22314; phone; 703-706-3245; [accreditation@apta.org](mailto:accreditation@apta.org) is necessary for eligibility to sit for the licensure examination, which is required in all states.

The Physical Therapist Assistant Program at the Pennsylvania Institute of Technology is accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE), 1111 North Fairfax Street, Alexandria, Virginia 22314; telephone: 703-706-3245; email: [accreditation@apta.org](mailto:accreditation@apta.org); website: <http://www.capteonline.org>.

## **GOALS OF THE PHYSICAL THERAPIST ASSISTANT PROGRAM**

### **The Physical Therapist Assistant program will:**

1. Provide students with an environment that enables them and acquire practical experience which reflects today's evidence-based and current physical therapy practice.
2. Provide a curriculum that is sequential, integrated, and reflective of contemporary Physical Therapist Assistant practice and the changing roles and responsibilities of the Physical Therapist Assistant in the health care delivery system.
3. Employ faculty who demonstrate current knowledge in the areas they teach, who are committed to the current professional standards of excellence.
4. Prepare entry-level, competent graduates who are prepared to perform at or better than the national average on the NPTE. (85% or higher two year average pass rate)
5. Graduate a service-oriented, competent, reflective and ethical student who will perform safely, effectively, and efficiently as an entry-level clinician under the direction and supervision of a licensed physical therapist.
6. Provide a variety of clinical education settings to facilitate the development of student competence with clinical skills.
7. Recruit, admit and graduate a diverse body of students and demonstrate a two-year average of 60% or more graduating.
8. Provide students the necessary entry-level skills to transition from education to employment with an employment rate of at least 90%.
9. Maintain professional accreditation with the Commission on Accreditation of Physical Therapy Education (CAPTE) as outlined in the Standards of Required Elements for Accreditation of Physical Therapist Assistant Education Programs and the Rules of Practice and Procedures.

### **Entry-level Physical Therapist Assistants will be able to:**

1. Demonstrate an understanding of their role and scope of practice within the profession and healthcare field.
2. Demonstrate awareness of ethical behavior, legal responsibility and the PT/PTA professional relationship.
3. Demonstrate competent communication skills (both verbal and non-verbal) to develop effective interpersonal relationships with patients, families, and colleagues.
4. Under the direction and supervision of a licensed Physical Therapist, use critical thinking and problem solving skills to select the most appropriate patient care interventions in a safe and legal manner.
5. Perform physical therapy interventions within the POC, skillfully and safely.
6. Perform data collection for the physical therapist to use for assessment purposes.
7. Demonstrate knowledge of the normal structure and function of the human body and understand the physiological and psychological effects of disease and injury.
8. Recognize the values and beliefs of diverse patient populations and display empathetic responses to the patient.

9. Successfully pass the NPTE licensure exam and begin practice as an entry-level Physical Therapist Assistant.
10. Accept responsibility for life-long learning including professional and personal growth.

## PROGRAM OF STUDY

### Classroom and Laboratory

The Program is a Physical Therapist Assistant professional program toward licensure or certification. The courses are arranged sequentially over the span of five (5) terms. The length of the program is designed so that the students can achieve the program objectives and competencies. The curriculum is comprised of 78 credits. In addition, a variety of teaching strategies & learning experiences will be utilized, including lecture, Power Point presentations, group work, role play, written assignments, self-directed learning, case studies, computer-assisted instruction, quizzes, exams, clinical laboratory simulations, and clinical experiences in a variety of settings.

### Clinical Experiences

Clinical Education is an integral part of the academic preparation of the Physical Therapist Assistant (PTA). It requires the dedication and cooperation of many parties including the academic faculty, the clinical instructors, the clinical coordinators, and other clinicians who interact with the student in their quest to learn how to do “what they do” with ease on a day-to-day basis. Each student will have the opportunity to work with a clinical instructor in a variety of clinical settings after passing skills assessments and practical examinations to test competency. The clinical education courses provide clinical affiliations in area clinical sites to provide patient experience in the clinical setting to foster skill development.

One of the strengths of the profession of physical therapy is the diversity that exists among the types of settings in which physical therapy services are delivered. The PTA program faculty members will make every effort to ensure that students have a variety of experiences through the three clinical education courses within the PTA program curriculum. Please note that you may be required to travel up to 1 hour (each way) to attend your clinical site.

Each of the clinical education courses has a handbook with specific objectives. Successful completion of the PTA program includes successful completion of the clinical education courses and classroom courses within the PTA program. Clinical education courses are somewhat different in that they take place off-site from P.I.T. Policies have been drafted to assist the student to understand who is responsible for what parts of the clinical education process.

This program specific Student Handbook has been developed to help serve as a resource for information regarding both the classroom and the clinical education components of the Physical Therapist Assistant Program at P.I.T., including curriculum and conduct.

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**PHYSICAL THERAPIST ASSISTANT (PTA) PROGRAM**  
**ASSOCIATE in SCIENCE (A.S.) DEGREE PROGRAM**  
**RECOMMENDED COURSE SEQUENCE (Curriculum Summary)**

Health Science Domain

TERM 1 HEALTH SCIENCE			Hours		Hours	
			Lecture	Lab	Clinical	Credits
BIO	135	Anatomy & Physiology I	3	2	0	4
ENG	108	Composition I	3	0	0	3
MOT	115	Health Care in a Transcultural Environment	3	0	0	3
MTH	130	Mathematics for Health Care Professionals	3	0	0	3
<b>TERM TOTAL</b>			<b>12</b>	<b>2</b>	<b>0</b>	<b>13</b>

TERM 2 HEALTH SCIENCE						
BIO	136	Anatomy & Physiology II	3	2	0	4
MTH	145	College Algebra and Trigonometry	3	0	0	3
PSY	109	Human Growth & Development	3	0	0	3
<b>TERM TOTAL</b>			<b>9</b>	<b>2</b>	<b>0</b>	<b>10</b>

TERM 3 HEALTH SCIENCE						
ENG	215	Analytical Writing	3	0	0	3
PSY	105	Introduction to Psychology	3	0	0	3
BIO	145	Intro to Physical Therapy Kinesiology	3	2		4
<b>TERM TOTAL</b>			<b>9</b>	<b>2</b>	<b>0</b>	<b>10</b>

Physical Therapist Assistant Domain

TERM 1 PHYSICAL THERAPIST ASSISTANT			Hours		Hours	
			Lecture	Lab	Clinical	Credits
PTA	101	Introduction to Physical Therapy	3	0	0	3
PTA	130	Diseases of the Human Body	3	0	0	3
PTA	135	Functional Anatomy & Kinesiology	3	2	0	4
<b>TERM TOTAL</b>			<b>8</b>	<b>2</b>	<b>0</b>	<b>10</b>

TERM 2 PHYSICAL THERAPIST ASSISTANT						
PTA	115	Therapeutic Procedures I	2	4	0	3
PTA	215	Therapeutic Procedures II	1	4	0	3
PTA	221	Physical Therapist Assistant Modalities	2	2	0	3
<b>TERM TOTAL</b>			<b>5</b>	<b>10</b>	<b>0</b>	<b>9</b>

TERM 3 PHYSICAL THERAPIST ASSISTANT			Hours		Hours	
			Lecture	Lab	Clinical	Credits
PTA	227	Clinical Practice 1 (4 weeks)	0	0	160	4
PTA	231	Therapeutic Exercise (7 weeks)	2	4	0	3
PTA	233	Special Populations (7 weeks)	3	0	0	2
<b>TERM TOTAL</b>			<b>5</b>	<b>4</b>	<b>160</b>	<b>9</b>

TERM 4 PHYSICAL THERAPIST ASSISTANT						
PTA	225	Orthopedic and Neurological Rehabilitations (11 weeks)	3	2	0	4
PTA	229	Rehabilitation Techniques (11 weeks)	3	2	0	3
PTA	249	PTA Seminar	2	0	0	2
<b>TERM TOTAL</b>			<b>8</b>	<b>4</b>	<b>0</b>	<b>9</b>

TERM 5 PHYSICAL THERAPIST ASSISTANT			Lecture	Hours	Lab	Clinical	Hours	Credits
PTA	237	Clinical Practice II (6 weeks)	0		0	240		6
PTA	247	Clinical Practice III (6 weeks)	0		0	240		6
<b>TERM TOTAL</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>480</b>	<b>0</b>	<b>12</b>
<b>PROGRAM TOTAL</b>			<b>56</b>	<b>26</b>	<b>0</b>	<b>640</b>	<b>0</b>	<b>82</b>



## **PTA ADMISSIONS REQUIREMENTS**

In order to be considered for acceptance into the College's Physical Therapist Assistant program, candidates must satisfy the following requirements:

### **APPLICATION: Due April 1<sup>st</sup>, 2021**

Complete and submit College and Physical Therapist Assistant program application.

### **LETTER OF INTENT: Due April 1<sup>st</sup>, 2021**

Complete and submit a letter of intent to the PTA Program Admissions Committee:

1. Explaining your reason/s for seeking admission to the PTA Program; and
2. Sharing your experience(s) related to the Physical Therapy Profession.

This should be a formal paper, typed, single-spaced, 10-12 point font, of no less than one page nor more than three pages.

### **PRE-REQUISITES/ COLLEGE TRANSCRIPTS: Due June 25<sup>th</sup>, 2021**

1. Successful completion of the first three term's coursework of the Health Science program at P.I.T. You may be eligible to transfer credits for some of the coursework from another college or university; you will need to speak to your Enrollment Advisor for more information on the transfer process.
2. Completion of BIO 135, Anatomy and Physiology I; BIO 136, Anatomy and Physiology II; and BIO145, Intro to Physical Therapy Kinesiology, earning a grade of C+ or higher. Students who seek Advanced Standing for these courses must also earn a grade of C+ or higher.\*
3. Completion of MOT115, Health Care in a Transcultural Environment. MOT115 must be completed at the Pennsylvania Institute of Technology.

\*Transfer Credits: courses are valid for a period of 10 years from completion of coursework, except for science courses (BIO 135, BIO 136), which are valid for 5 years from completion of coursework.

### **PROFESSIONAL REFERENCE LETTERS: Due May 28<sup>th</sup>, 2021**

All applicants must submit two (2) professional reference letters. At least one letter must be from a PT/PTA or a recent supervisor. Please see attached reference letter request form for further instructions.

### **PTA ADMISSIONS COMMITTEE INTERVIEW**

Once you have fulfilled the PTA Admissions Requirements, you may be contacted to schedule an interview (via zoom). The interview will not take more than 30 minutes. Please note: this is a highly competitive program and not all candidates may receive an interview.

**Completed PTA Admissions requirements are to be returned to [ptaprogram@pit.edu](mailto:ptaprogram@pit.edu) attention Kelly Thompson.**

<b>FINANCIAL AID</b>
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Once demonstrated all above requirements are met OR in process of completion, a candidate must complete financial aid and business office processing.

**Once a student is granted acceptance to the PTA Program, this acceptance is contingent upon the results of the following:**

**BACKGROUND CHECKS/ DRUG SCREEN\***

Contact the Program Coordinator to set up a Castle Branch account, which includes the completion of the following:

1. Pennsylvania State Police Request for Criminal Record Check;
2. Federal Bureau of Investigation (FBI) Background Check;
3. Child Abuse Clearance; and
4. Drug Screen- a satisfactory drug screen.

\*Fees may be required

\*As per the *Minimum PTA Admission Requirements Declaration*, any positive findings will result in immediate dismissal of the PTA program.

**MEDICAL REQUIREMENTS\***

Prior to the start of the first term of the technical phase of the PTA program, and prior to beginning clinical rotations, students must provide satisfactory evidence to the Program Manager or ACCE of the following:

1. Physical Examination
2. Personal Health History Form
3. PPD or Mantoux test
4. Chest X-Ray (*if necessary*)
5. Hepatitis B Immunizations
6. Flu Shot
7. Proof of Medical Insurance
8. Disclosure Forms

\*Fees may be required

## **ACCOMMODATIONS**

### **Americans with Disabilities Act**

On July 26, 1990, the President of the United States signed the Americans with Disabilities Act (ADA). The ADA is intended to remove barriers against more than 43 million people with disabilities in the United States. If a student has a documented learning disability, psychological disability, physical disability, or other hidden disability that requires an accommodation, it is the responsibility of that individual to make an appointment to meet with the Course Director to provide documentation indicating the accommodation that supports the request being made. This meeting must occur PRIOR to the due date for any course examinations or assignments to discuss what accommodations might be necessary. It is the responsibility of the student to provide written documentation for the need.

A list of Essential Functions for PTA program students and graduates is available to all by a request made to the PTA program manager. Any student in this class who has special needs because of a disability is entitled to receive reasonable accommodations. Eligible students at P.I.T. are assured services under the Americans with Disabilities and Act Section 504 of the Rehabilitation Act of 1973. If you believe you are eligible for such services, please contact the Director of Student Services.

**PENNSYLVANIA INSTITUTE OF TECHNOLOGY  
PHYSICAL THERAPIST ASSISTANT PROGRAM  
MINIMUM ADMISSION REQUIREMENTS DECLARATION**

<b>Eligibility Requirements :</b>	<b>Responsible person</b>	<b>Responsible for cost</b>
• <b>Official</b> high school transcript or GED with scores	Candidate	Candidate
• <b>* A GED from a state or jurisdiction other than PA</b> or a high school diploma from a jurisdiction other than the U. S. requires a Certificate of Preliminary Education (CPE) from PA DOE.	Candidate	Candidate
• At least 17 years of age – provide documentation	Candidate	Candidate
• U. S. citizen, permanent resident, or eligible non-citizen – provide documentation	Candidate	Candidate
<b>Admission requirements:</b>		
• Official high school transcript, GED transcript, or PA DOE CPE	Candidate	Candidate
• Official college transcripts, if applicable	Candidate	Candidate
• Satisfactory performance on the TEAS® (Entrance Exam) * (NOTE: Testing fee is subject to change)	Candidate	Candidate*
<b>The following required items are to be completed after conditional acceptance to the PTA Program has been received by the candidate.</b>		
• Completion of a PA Criminal & PA Child Abuse background check ➤ Non-resident of Pennsylvania must <u>also</u> submit a Criminal Record check from the state in which he/she resides	Candidate	Candidate
• FBI Background Check is required	Candidate	Candidate
• Completion of satisfactory drug screening	Candidate	Candidate
• Ability to carry out Core Performance Standards (see PTA Student Manual)	Candidate	None
• Personal Health History	Candidate	Candidate
• Physical Exam by health care provider	Candidate	Candidate
• Mumps, rubella, rubeola, and varicella titers	Candidate	Candidate
• Booster vaccination(s) of mumps, rubella, rubeola, and/or varicella if titer non-reactive/non-immune with a repeat titer to verify immunity	Candidate	Candidate
• Tetanus-diphtheria booster vaccination with the last 10 years	Candidate	Candidate
• Tuberculosis screening (Must be completed in the same year as admission to the PTA Program)	Candidate	Candidate
• Hepatitis B vaccination series of three (3) doses completed or in progress	Candidate	Candidate
• Seasonal influenza vaccine is required <b>annually</b>	Candidate	Candidate
• Health insurance required	Candidate	Candidate
• Liability insurance and injury insurance	P.I.T.	P.I.T.

### MINIMUM PTA ADMISSION REQUIREMENTS DECLARATION

- I understand that all submitted documents and completed forms become the property of the College and are non-returnable.
- I understand that deceit in the application procedure is cause for dismissal from the program.
- I understand that I must provide official high school transcript, GED transcript, or PA DOE CPE.
- I understand no student will be admitted in the program with a disqualifying criminal history or child abuse clearance.
- I understand no student will be admitted with a disqualifying result or failure to meet a specified deadline in the drug screening.
- I understand students accepted into the program must submit a health examination form completed by a physician/nurse practitioner/physician's assistant with immunization history including verification through blood work. No student will be admitted with a disqualifying result or failure to meet the specified deadline.
- I understand the statements below regarding clinical experiences:
  - You may have to travel to your clinical experience.
  - You may choose to seek housing nearer your clinical experience.
  - You are responsible for arranging your own transportation to and from the clinical facility. In addition, any cost for parking is solely the responsibility of the student.
  - Students who drive must present proof of car registration, insurance and driver's license.
  - You must have a valid, current driver's license in order to drive a motor vehicle on the premise of a clinical site.
  - The motor vehicle that you drive on the premise of a clinical site must have a valid vehicular registrations and tags.
  - The insurance of a motor vehicle that you drive on the premise of a clinical site must be valid and current.
- I, the undersigned:
  - Have read and understand the Physical Therapist Assistant Program **Minimum Admission Requirements**.
  - I understand that I am responsible for doing and paying the cost of requirements designated to the candidate.
  - I understand that meeting the requirements is not a guarantee of admission into the program.

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Signature of Candidate

---

Date

Graduation from a physical therapist assistant education program accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE), 1111 North Fairfax Street, Alexandria, VA 22314; phone; 703-706-3245; accreditation@apta.org is necessary for eligibility to sit for the licensure examination, which is required in all states.

The Physical Therapist Assistant Program at the Pennsylvania Institute of Technology is accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE), 1111 North Fairfax Street, Alexandria, Virginia 22314; telephone: 703-706-3245; email: accreditation@apta.org; website: <http://www.capteonline.org>

**Pennsylvania Institute of Technology  
Physical Therapist Assistant Program  
Technical Standards/Essential Functions**

PTA students must be able to apply the knowledge and skills necessary to function in a variety of clinical situations while providing the spectrum of physical therapy interventions. PTA students must have the ability to demonstrate clinical judgment and immediately respond to the physiological and psychological needs of the patient when providing physical therapy under the direction and supervision of a physical therapist.

The following standards reflect reasonable expectations of PTA students for common physical therapy functions in the clinical setting. Each student must possess the following abilities and be able to perform the following skills. Qualified persons with a disability who can meet these technical standards/essential functions with reasonable accommodations will not be denied admission to the program. A college disabilities counselor must be contacted in order to best determine reasonable accommodations needed to be successful in the PIT PTA program. These needs will be determined on an individual basis.

**Physical Requirements:**

- Perform CPR and emergency first aid
- Manipulate and operate physical therapy equipment and monitoring devices
- Safely, reliably, and efficiently perform physical therapy treatment procedures
- Possess sufficient endurance to maintain a full-time 40-hour consecutive-day week during clinical experiences
- Perform bending, stooping, kneeling, reaching overhead, sitting and standing while assuring the student's and patient's safety
- Meet the physical demands of healthcare support occupations, including physical therapist assistants that are typically classified as medium work. Medium work is defined as "lifting or carrying 21-50 pounds occasionally, 11-25 pounds frequently and greater than negligible up to 10 pounds frequently." (Department of Labor, Occupational Requirements Survey)

**Cognitive Requirements:**

- Utilize appropriate verbal, non-verbal, and written communication with patients, families and all members of the health care team
- Understand and interpret the verbal, non-verbal, and written communications of others and respond in an appropriate and professional manner
- Read, speak, and write in English
- Comprehend and integrate information from coursework into clinical experiences

**Affective Requirements:**

- Practice in a safe, ethical, and legal manner
- Demonstrate respect and engage in non-judgmental interactions with individuals regardless of lifestyle, culture, race, socioeconomic class and abilities
- Work effectively in a group

**Sensory Requirements:**

- Possess the visual ability to observe and respond to a patient close at hand
- Possess the auditory ability to hear and respond to soft voices, equipment timers, and alarms, as well as blood pressure cuffs and breath sounds
- Use auditory, tactile, and visual senses to assess the physiological status of a patient

**Critical Thinking Requirements:**

- Possess the intellectual ability to use clinical judgment and problem solving in patient care
- Possess the ability to prioritize multiple tasks and make sound decisions

By signing this document, I, \_\_\_\_\_, have read and understand the Physical Therapist Assistant Program's Technical Standards/Essential Functions. I am stating that I am able to perform all above functions safely with reasonable accommodations, if necessary.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**Sources:**

- American Physical Therapy Association. Minimum Required Skills of Physical Therapist Assistant Graduates at Entry level. (2009)
- AASIG Technical Standards, Essential Functions Document. Section on Education, September 1998.
- Ingram, D. (1997). Opinions of Physical Therapy Program Directors on Essential Functions, Physical Therapy, 77(1).
- United States Department of Labor, Bureau of Labor Statistics. (2016). Occupational Requirements Survey. Retrieved from: <http://www.bls.gov/ors/>

**Pennsylvania Institute of Technology  
Physical Therapist Assistant Program  
Evaluator Reference Form**

**TO BE COMPLETED BY THE APPLICANT:**

Applicant Name: [Click here to enter text.](#)

Date: [Click here to enter text.](#)

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Under Title IV of Public Law 90-247, students have the right to inspect letters of recommendation unless they have executed a waiver permitting the maintenance of confidentiality.

I, [Click here to enter text.](#), have been fully informed of my right to inspect letters of recommendation under the Family Educational Rights and Privacy Act (FERPA) of 1974.

Please check one of the following:

- ☐ I do hereby waive that right for the purpose of allowing PIT to maintain this recommendation as a confidential communication.
- ☐ I do NOT waive that right for the purpose of allowing PIT to maintain this recommendation as a confidential communication.

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**TO BE COMPLETED BY THE EVALUATOR:**

To the Evaluator: All comments will be held in strict confidence during the admission process. Applicants who are not accepted cannot ask to see this form. Applicants who are accepted and who enroll in the Physical Therapist Assistant Program and who have NOT waived their right to view, may be granted permission to see their reference. We appreciate your willingness to assist the applicant.

Evaluator Name: [Click here to enter text.](#)

Date: [Click here to enter text.](#)

Occupation: [Click here to enter text.](#)

Email Address: [Click here to enter text.](#)

Phone Number: [Click here to enter text.](#)

How long have you known the applicant? [Click here to enter text.](#)

Where? In what Capacity? [Click here to enter text.](#)



**Assessment:**

Please assess this applicant in each of the following areas relative to others you have known in a similar capacity. In addition, please comment on the applicants strengths and weaknesses and make any other statements which you feel will help the committee to appraise this applicant.

PSYCHOSOCIAL SKILLS:	Below Average	Average	Above Average	Exceptional	No Basis for Judgment
Professional Behavior	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Flexibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsible	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Perseverance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emotional Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to accept constructive feedback	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

INTELLECTUAL ABILITIES:	Below Average	Average	Above Average	Exceptional	No Basis for Judgment
Effective communicator- verbal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Effective communicator- nonverbal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Analytical	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential for success in PTA Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to apply knowledge in practical situations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Please Comment on the Following:**

Strengths: [Click here to enter text.](#)

Areas for Improvement: [Click here to enter text.](#)

Other Comments: [Click here to enter text.](#)

When submitting a recommendation letter, please email to [kelly.thompson@pit.edu](mailto:kelly.thompson@pit.edu) OR mail to:

Pennsylvania Institute of Technology  
800 Manchester Ave  
Media PA 19063  
Attn: Kelly Thompson

Evaluator Signature: [Click here to enter text.](#)

Date: [Click here to enter text.](#)